

Instructions to Bidders for Mowing Services
Contracting District: Poland Local School District
Bid Due Date: March 18, 2022

The Poland Local School District (hereafter referred to as School District) is submitting for bid; mowing of the School District facility grounds throughout the District. The term of the service contract shall be for the remaining 2021-2022 and 2022-2023 school year.

1. This bid is for the mowing located at the following locations:

Poland MS / McKinley - 7 Elm St. including football field
Union Elementary - 30 Riverside Dr.
North Elementary - 361 Johnston Place
Poland Seminary Baseball Field - 3199 Dobbins Rd.

2. Contract Information to schedule site visits:

A site visit is recommended in order to submit a proposal so as to provide clarity as to the scope of services requested. Bidders must satisfy themselves, by personal examination of the locations of proposed work, the actual conditions, perimeters and requirements of the proposed work. Site visits may be scheduled by contacting:

Matt McKenzie, Director of Operations, Poland Local School District
3030 Dobbins Rd.
Poland, Ohio 44514
Email: mmckenzie@polandschools.org
Telephone: (330) 757-7000 x 37211

3. Submission Instructions and Deadline

The proposal may be emailed, mailed or hand delivered and must be received on or before March 18, 2022 no later than 1:00 P.M. EST. Bids will be opened immediately at the office of the Director of Operations. Those submitting proposals will be notified of the results summary.

When mailing or dropping off proposals they shall be enclosed in a sealed envelope clearly marked "PROPOSAL FOR MOWING SERVICES" and addressed to: Matt McKenzie, 3030 Dobbins Rd. Poland, Ohio 44514

Email proposals are to be sent to Matt McKenzie, with the Subject Line "PROPOSAL FOR MOWING SERVICES" at mmckenzie@polandschools.org. Emailed proposals will receive a confirmation within 24 hours of receipt. If confirmation is not received, please call (330)757-7000 x 37211 to give notification.

4. Bid Form

The selected contractor shall be qualified to perform the specified services. Cost per cut will be broken down and submitted for different locations of work using the form below:

**POLAND LOCAL SCHOOL DISTRICT
2021-2022 Mowing Services**

<u>LOCATION</u>	<u>PRICE</u>
Poland MS / McKinley - 7 Elm St.	\$ _____
Union Elementary - 30 Riverside Dr.	\$ _____
North Elementary - 361 Johnston Place	\$ _____
Poland Seminary Baseball Field - 3199 Dobbins Rd	\$ _____
- Infield push mowed and bagged	
- Outfield zero-turn mower or comparable	

Is a multiple year contract available? ____YES(include terms) ____NO

You must include with this proposal:

- Proof of liability insurance coverage (required by District Insurance carrier).
- Current Worker's Compensation certificate
- Three (3) professional references
- The experience (type of product or service being purchased, etc.) of the bidder

You must provide a contact name and phone number for The Director of Operations to contact you with questions and/or to review proposals for mowing services.

Contact

Name _____

Address _____

Phone number _____

Signature _____ Date _____

The Board of Education reserves the right to accept or reject any or all, or parts of any and all proposals. The Board of Education reserves the right to cancel any or all parts of the contract at any time.

Note: This entire document can be obtained and printed from the District web-page at www.polandbulldogs.com – Quick Links – Facilities